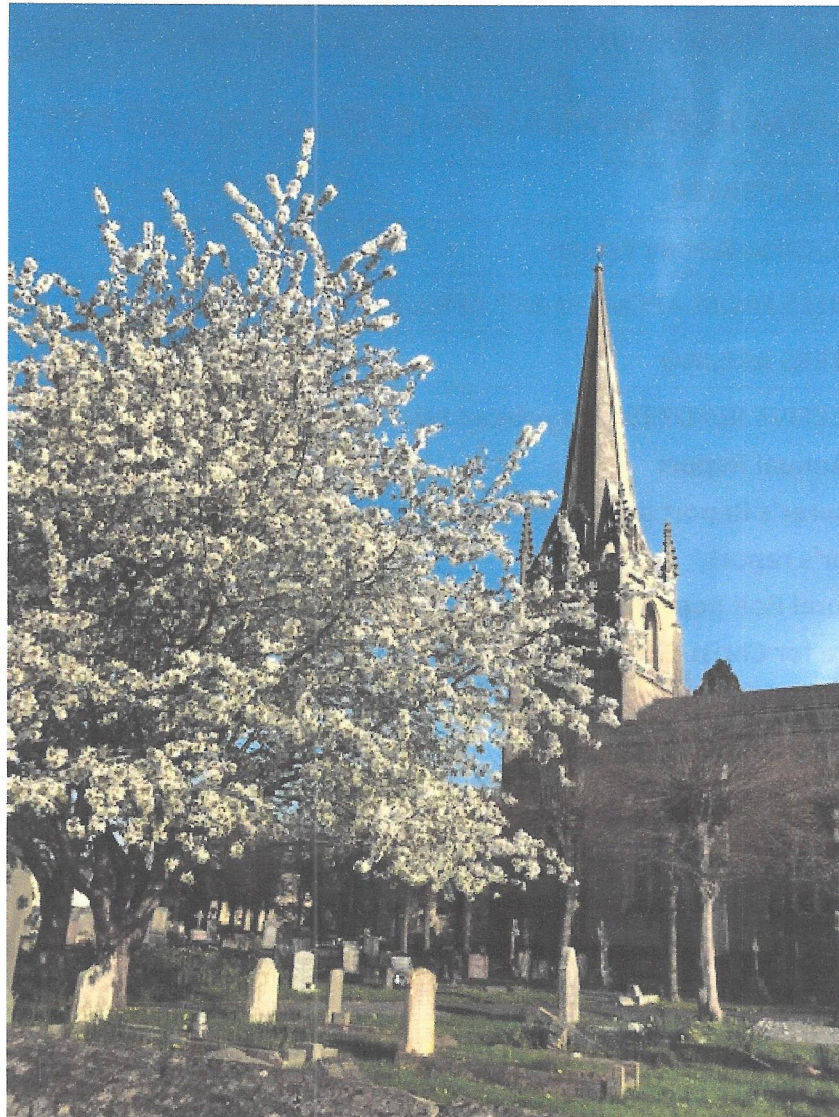


**CHRIST CHURCH
BRADFORD ON AVON**



**ANNUAL PAROCHIAL MEETING
12TH MAY 2022**

AGENDA

AGENDA FOR MEETING OF PARISHIONERS PRIOR TO ANNUAL PAROCHIAL CHURCH MEETING ON Thursday 12 May 2022 in Christ Church at 7.30pm

1.	ELECTION OF CHURCHWARDEN/S
2.	ELECTION OF DEPUTY CHURCHWARDEN

AGENDA FOR ANNUAL PAROCHIAL CHURCH MEETING

1.	OPENING PRAYER
2.	APOLOGIES: Wendy Brown
3.	MINUTES FROM APCM ON 14 th APRIL 2022 (in printed booklet)
4.	MATTERS ARISING
5.	TO RECEIVE REPORTS (in printed booklet) PCC Annual Report Treasurer's Report and Financial Statement Rector's report Electoral Roll Report Future for Christ Church Report Safeguarding Report Health & Safety Report Deanery Synod Report
6.	ELECTIONS AND APPOINTMENTS Appointment of Deanery Synod Representatives Appointment of PCC elected members Appointment of Independent Examiner
7.	Agree Policy for Giving and approve charity for 2022/2023 Proposed charity: Wiltshire Mind
8.	Any other business

SHORT MEETING OF PCC MEMBERS FOLLOWING APCM

1.	TO ELECT:	TREASURER, SECRETARY ELECTORAL ROLL SECRETARY, SAFEGUARDING OFFICER, CARETAKER PASTORAL CARE SECRETARY
2.	TO SET DATE FOR NEXT MEETING	

REPORTS and MINUTES OF LAST MEETING

PARISHIONERS MEETING

ELECTION OF CHURCHWARDEN/S MINUTES OF CHRIST CHURCH PARISHIONERS MEETING
AND ANNUAL PAROCHIAL CHURCH MEETING
VIA ZOOM ON 20th APRIL 2021 AT 7.30pm

NOMINEE	PROPOSER	SECONDER
None		

There were no nominations for Churchwarden prior to the meeting and no volunteers at the meeting.

PARISHIONERS MEETING

ELECTION OF CHURCHWARDEN/S MINUTES OF CHRIST CHURCH PARISHIONERS MEETING
AND ANNUAL PAROCHIAL CHURCH MEETING
VIA ZOOM ON 20th APRIL 2021 AT 7.30pm

NOMINEE	PROPOSER	SECONDER
None		

There were no nominations for Churchwarden prior to the meeting and no volunteers at the meeting.

ANNUAL PAROCHIAL CHURCH MEETING

Opening Prayer led by Revd. Ann Keating.

Those attending: In addition to the Rector, Revd. Ann Keating, there were 12 members present: Denise Leigh, Rosemary Wiggins, Wendy Brown, Richard & Alison Swarbrick, Patricia Burns, Barry and Ann Chapman, Bernard & Judith Hughes, Rachel Pound and Verity Andreopoulou.

Apologies received from: Stephen Pike, Hilary Pike and Tony Green.

Reports available as print copies in church and sent by email: Review of 2020/2021 ★ Finance report for financial statements for 2020 ★ Independent Examiners report on accounts ★ Annual report from Rector.

Reports sent by email: Bradford Deanery Synod 2020 ★ Christ Church Electoral Roll Report ★ Safeguarding Report ★ The Future for Christ Church Report April 2021.

In the circumstances, it was decided (unless otherwise required) to propose, second and vote on all items at the end of the meeting.

-
- 1) MINUTES FROM ANNUAL PAROCHIAL CHURCH MEETING ON 1ST OCTOBER 2020**
Circulated in advance of this meeting, were proposed for acceptance, and agreed by all those present and signed by Chair, Revd. Ann Keating.
 - 2) MATTERS ARISING:** There were no matters arising.
-

-
- 3) **TO RECEIVE REPORTS:** Members were requested to contact the Rector with any questions relating to reports which were circulated prior to the meeting. No questions were received.

RECTOR'S WRITTEN REPORT ADDRESSED TO ALL FOUR CHURCHES IN BENEFICE:

Circulated prior to meeting. On file. Provided a very comprehensive review of the year's activity for the whole of the benefice. No comments or questions received.

CHURCHWARDEN'S REVIEW OF THE YEAR 2020/21:

Circulated prior to the meeting. On file. Due to vacant churchwarden post, this was written by Stephen Pike. Discussion noted that the church is open most days (usually 10am to 4pm) and well used by the community for private prayer and a quiet space. Thanks were expressed to those who lock and close every day and to those who have put together displays and provided resources.

Wendy Brown compiles the lock & close rota and would welcome a few more volunteers to spread the load.

DEANERY SYNOD REPORT: A copy of the written report from Deanery Secretary for 2020 was circulated prior to the meeting. On file. No questions.

Deanery Synod is quite an active group now, but Christ Church currently has no representatives.

TREASURER'S REPORT AND FINANCIAL STATEMENT:

Report and Financial Statement for 2020 were circulated prior to the meeting and a copy of the financial statement placed on noticeboard in advance of meeting. On file.

★ Treasurer Michael Purshouse is unwell and is standing down from the post.

★ He has completed the financial statements for 2020 which have been agreed by the Independent Examiner.

★ Parishioners felt they were lucky to have benefited from his expertise, review of insurances and energy and other suppliers, and (with Denise Leigh) the boiler replacement. A vote of thanks was proposed and agreed by all present.

★ The Rector has contacted Diane Aderyn, who has agreed to be Christ Church PCC Treasurer on a temporary basis until a new treasurer is in place. (This is in addition to being Benefice Treasurer, and Treasurer to Monkton Farleigh and South Wraxall PCCs). Diane Aderyn is now a signatory on PCC authorised accounts.

★ It was noted that we may need to look outside the church if there are no internal volunteers.

ELECTORAL ROLL REPORT

Revision of the Electoral Roll began on March 19th and was completed April 2nd, 2021.

In April 2020, the number on roll was 51. With three new members and the death of a much loved member of the congregation, the current number on roll is 53.

Hilary Pike is the current Electoral Roll Officer.

SAFEGUARDING REPRESENTATIVE'S REPORT:

Report circulated prior to meeting. On file.

Verity Andriopoulou, Safeguarding Representative for Christ Church, noted the following items.

★ VA has now met with Jem Carter, new Diocesan lead of safeguarding, who felt that our policy was very good. While happy with our website, he noted we need to update it with his contact details and those of his jobshare partner.

★ VA also confirmed that the Diocesan Microsite database is now live and safeguarding representatives will gradually add parishioners to the system. This will hold details of parishioners whose roles require DBS checks, and will send out reminders for DBS checks and for training.

★ Anyone wishing to volunteer or help out in church should contact the Rector or VA to ensure our records are up to date. VA thanked those who have completed online training and have emailed her their certificates.

HEALTH AND SAFETY REPORT:

Verbal report from Tony Green; passed on by the Rector. No big issues at present. The white edge of the steps between nave and organ chamber needs repainting. TG will do this once he is well enough. Also low light levels in church (which will be addressed by the Future for Christ Church).

FUTURE FOR CHRIST CHURCH REPORT:

★ We have the funds for Phase 1 (capital from sale of Lambert Centre) and a Faculty application was submitted on 16 April 2021. The Diocesan Advisory Committee and Chancellors meet in May.

★ Once approved, we can then start applying for grants, and quotes for building work.

★ A new website for the project to further engage with the community is being constructed by Ted King and should be operational in June 2021.

★ Stephen Pike, Wendy Brown, and Ted King & Gill Ellis-King were thanked for their work on this.

★ A new head teacher has been appointed to Christ Church Primary School, and will start in September 2021. There are plans for further involvement by pupils in the church once we have our new facilities installed. An example is for small groups of Year 6 children to plan menus, buy ingredients, and prepare a meal for themselves, guests and their class teacher.

ACCEPTANCE OF ALL THE ABOVE REPORTS

PROPOSER: WENDY BROWN

SECONDER: BARRY CHAPMAN

These reports were then accepted by all present.

4) ELECTIONS AND APPOINTMENTS

TO ELECT DEANERY SYNOD REPRESENTATIVE/S: 2 VACANCIES VACANCIES NOT FILLED.

TO ELECT MEMBER/S TO PAROCHIAL CHURCH COUNCIL:

No nominations but we have enough to be viable. Current members are: Rector plus Wendy Brown, Rosemary Wiggins, Rachel Pound, Verity Andriopoulou, Judith Hughes, Tony Green, Michael Purshouse, Stephen Pike.

TO APPOINT SACRISTAN

Hilary Pike is continuing as sacristan when any services are held.

APPOINTMENT OF INDEPENDENT EXAMINER:

David Collett (current postholder) is willing to continue for the next year.

Vote of thanks to DC; the Rector will liaise with Michael Purshouse about a thank you gift.

5) AGREE POLICY FOR GIVING AND APPROVE CHARITY FOR 2021/2022.

The current policy (agreed 13 April 2018) is that for major services where some of the proceeds go to charity (e.g. a carol service) the church should receive 50% of the contributions.

Proposed that UNICEF should be the PCC designated charity for 2021/2022.

PROPOSER: Wendy Brown

SECONDER: Barry Chapman

All those present in favour.

7) MOTHERS' UNION

The amalgamation with Holy Trinity branch has worked well, with HT being supportive to CC members. Members have kept in touch during the year. MU has paid for the cards that went with Mothering Sunday posies.

The Rector thanked Judith Hughes for providing the Easter Garden, and noted that all the palm crosses and prayer cards have been taken by visitors to the church and south porch displays.

8) ANY OTHER BUSINESS:

None.

MEETING CLOSED AT 20.15.

PCC MET BRIEFLY TO SET THE DATE FOR THE NEXT PCC MEETING.

Christ Church, Bradford on Avon

Annual Report 2021-2022

The past twelve months have seen a slow but steady recovery from the restrictions of the Covid-19 pandemic as second vaccinations and then boosters were administered across the population. After two long years it is good to report that we are now back to something approaching normality although the need for caution remains as the virus is still with us and affecting large numbers of people.

Christ Church has continued to hold services for those across the benefice, social distancing and 'Track and Trace' being maintained for much of the year, but I am pleased to report that those requirements have now been relaxed as has the need to wear masks which at the time of writing is optional. It is so good to hear voices raised in praise, singing hymns once more! "Refresh" has also resumed on the fourth Sunday each month, usually meeting 'in the round' at the back of the nave with refreshments being served and we were delighted to include a baptism recently in one of our services. We have also been delighted to welcome new worshippers at our services and Bo the Golden Labrador has quickly become a firm favourite over tea and coffee after the service!

Last autumn we hosted a meeting of 'Forest Church' for activities and worship on the open grass in our churchyard which was very well attended by families from across the benefice. We have been actively involved with the holiday activities for families across the benefice that have been organised by Zoe, our 'Children and Families Worker', which have all been very popular, including one held in The Mount Pleasant Centre.

The church and has continued to be open for visitors and private prayer daily from 10:00am to 4:00pm each day thanks a team of willing volunteers to open and lock the church each day, turning on welcoming lights and music. I am pleased to report that a new coffee group has started meeting each Wednesday morning to meet friends, chat and perhaps to knit for charity if so inclined.

Our team of Friday gardeners have continued to tend the churchyard which often presents an opportunity to engage with those walking through. February storms so severely damaged one of the trees near the area reserved for burial of ashes that when the council came to remove the debris the whole tree had to be cut down. Although unfortunate, this has had the effect of letting more light into the whole area, making it much more open and welcoming.

The south porch continues to be decorated with a theme appropriate to the season and world affairs. We were happy to support the town council's appeal for Ukraine in early March this year and give thanks for the generous response from our parishioners.

The benefice supports the diocesan initiative 'Thrive' which is designed to promote growth and real and practical collaboration between laity and clergy in rural parishes and across the benefice. Meetings are held regularly at which members from all four churches discuss ways to collaborate and reach out to our communities, this year the emphasis has been on creating space in our churchyards for places of reflection and quiet and to this end we have been rewilding some areas and ensuring that our buildings are welcoming places for prayer. We have most recently been working together to consider how we can best support our communities wishing to host families from Ukraine.

Fabric

The 2020 Quinquennial Inspection revealed some significant areas of repair required to the fabric of the church amounting to a projected cost of around £20,000 for the most urgent items. (The actual cost of repair is likely to be significantly higher because owing to increase in building costs.)

Last summer the blocked drainpipe to the north east of the nave was cleared and the broken hopper replaced. Attention is now being given to the most pressing items requiring attention including the blocked downpipe to the north west of the nave and the cracked pipe on the south west corner, both of which are of interest to the diocese as they are mentioned in the report by Peter Martindale in his report on the wall paintings.

Unfortunately the heating failed several times during the winter owing to an old pump which had seized. The engineer managed to get it working again and a new pump has been ordered but has not yet been installed.

A leak was discovered in one of the pew radiators on the north side of the aisle which has now been fixed.

Historic documents such as Registers and PCC Minutes have been deposited in the County Archive in Chippenham and a home is being sought for the wooden cabinets beside the organ that have now been emptied.

There is exciting news regarding the plans for community oriented facilities including kitchen and toilets which is covered separately in a report from the Future for Christ Church Working Group.

In addition to the items identified in the Quinquennial Report, maintenance and health and safety work is required on the bells and bell chamber door. John Sealy (Tower Captain) is working with the Future for Christ Church Working Group to ensure that he is aware of any impact our projects may have on the tower. John will be responsible for obtaining approvals for the maintenance work he has identified and is already working closely with the architect to ensure that relevant items from the Quinquennial Inspection Report are addressed.

Thank You!

Christ Church PCC – Finance Report for 2021

As noted in the Annual Report, 2021 saw a slow and steady recovery from the restrictions of the Covid-19 pandemic and this also applied to the finances of the PCC.

The Unrestricted Fund achieved a surplus of £4,297 for the year. Income held steady at £38,009, over 50% of which comes from regular giving (£19,730 before Gift Aid reclaim). Donors have also continued to contribute on an ad-hoc basis with one-off donations of £2,327 being made. Perhaps inevitably, the cash collections at services have continued to reduce, totalling £1,686 for the year, well down on the almost £4,000 collected in 2019. The PCC is grateful to all those who give so generously to the church.

Gift Aid and GASDS reclaimed is another major contributor to the income of the PCC totalling £7,163 in 2021 and benefitting from the high level of donations made in the previous year.

Dividend income remained constant at £6,758. Most of this income derives from the investment of the proceeds of sale of the Lambert Centre and will decrease in future years as these investments are realised to help fund the Future for Christ Church (FfCC) reordering project and other capital works in the church. Unrestricted Fund expenditure in 2021 was £33,712, a £2,000 decrease on the previous year, primarily due to the reduction in insurance costs following the change of insurer in 2020.

The Parish Share is the largest item of expenditure; at £21,814 it represents almost 65% of the total. The Share remained unchanged from 2020 in recognition of the difficulties that parishes are facing from the impact of the pandemic on income.

Church running expenses totalled £6,523, a £1,857 reduction on the previous year. A large proportion of this expenditure is the insurance and heating and lighting of the church. Insurance costs reduced by almost £1,700 due to the change of insurer at the end of 2020. Gas and electricity costs were slightly lower than in 2020, but due to a change of supplier at the end of 2021, bills totalling £1,150 were not received until early 2022. Energy costs will be a major issue for the PCC in 2022 and future years.

The Fabric Fund recorded a deficit of £4,117 and finished the year with a negative balance of £1,741. This was met in 2022 by the draw down of £10,000 from the proceeds of sale of the Lambert Centre. The Fund has no regular source of income following the decision by the Friends to focus their efforts on the FfCC project. Expenditure of £7,943 in the year included architect's fees for the FfCC project and replacement of a drainage hopper.

The Christ Church Friends achieved a surplus of £4,916. Support for the Friends continues to be generous with donations and Gift Aid comprising 50% of the total income of £7,171, together with fundraising (£2,63) and a grant of £900 from the Church Building Council. The Friends funded £1,594 of expenditure on the FfCC project and made their final donation of £661 to the Fabric Fund.

After allowing for debtors and creditors, the **PCC's net assets at 31 December 2021** were £19,688 and were almost unchanged over the previous year.

Looking forward, Christ Church faces difficult cost pressures in the coming year. A new gas and electricity contract from November 2021 will almost double energy costs and ministry costs that were held constant or reduced during the pandemic are returning to their previous levels. The PCC continues to monitor the financial situation closely and to explore opportunities to generate increased income.

The Unrestricted cash and invested funds totalled £16,632 at 31 December 2021, sufficient to fund approximately 6 months' expenditure.

Diane Aderyn (PCC Treasurer)

Christ Church Parochial Church Council - Bradford-on-Avon
 FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021
 RECEIPTS AND PAYMENTS ACCOUNT

RECEIPTS	Unrestricted Funds		Restricted Funds			Total		
	General Fund	Reserves	CC Friends	Fabric Fund	Pearce Charity	Merrick Charity	2021	2020
	£	£	£	£	£	£	£	£
Voluntary receipts								
Planned giving								
Parish Giving Scheme	15,538						15,538	13,954
Standing Orders	4,192		480				4,672	6,073
Collections at services								
Open plate	1,545						1,545	1,781
All other giving/voluntary receipts	2,327		2,734				5,061	1,073
Donations, appeals, &c.			900				900	
Grants received								
Legacies & In Memoriam								1,119
Donations to Fabric Fund				661			661	1,303
Special Appeal (Replacement Boiler)								4,773
Lambert Centre Funds released								12,000
Tax recovered								
Income Tax (Gift Aid)	7,163		425				7,588	6,159
VAT				3,165			3,165	858
	30,765		4,539	3,826			39,130	49,093
Activities for generating funds								
Plant Sales & Produce			2,230				2,230	599
Refreshments etc								526
Books, cards & magazines			402				402	50
Investment income								
Bank interest		1					1	10
Dividends	6,757						6,757	6,763
Diocesan & parish fees								
Fees for weddings, funerals, etc.	345						345	2,028
Collected on behalf of other charities	141						141	100
Total receipts	38,008	1	7,171	3,826			49,006	59,169

Christ Church Parochial Church Council - Bradford-on-Avon
 FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021
 RECEIPTS AND PAYMENTS ACCOUNT

PAYMENTS	Unrestricted Funds		Restricted Funds			Total	
	General Fund	Reserves	CC Friends	Fabric Fund	Pearce Charity	Merrick Charity	2021
	£	£	£	£	£	£	£
Diocesan Board of Finance							
Parish share	21,814					21,814	21,924
Benefice expenses	4,495					4,495	4,755
Christ Church PCC (Fabric Fund)			661			661	1,303
Clergy & staffing costs	425					425	451
Mission Giving & Donations	25					25	155
Wider mission outside of Parish							
Church running expenses							
Children & youth	169					169	178
Insurance	3,701					3,701	5,399
Repairs & maintenance							
Support to services			1,474	3,629		5,103	4,299
Online & cashless giving	125					125	
Electricity	377					377	71
Gas	1,910					1,910	307
Water	78					78	2,225
Fees & Licenses	163					163	41
Major Repairs							159
Replacement Boiler							15,995
Re-ordering Expenses							
Architects' Fees				4,314		4,314	3,753
Conservator							144
Other costs	430		120			550	50
Total payments	33,712		2,255	7,943		43,910	61,209

Christ Church Parochial Church Council - Bradford-on-Avon
 FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021
 RECEIPTS AND PAYMENTS ACCOUNT

EXCESS OF RECEIPTS OVER PAYMENTS

Transfers between accounts
 Reserves

CASH AT BANK & INTEREST BEARING ACCOUNTS

1st January
 31st December

	Unrestricted Funds		Restricted Funds				Total	
	General Fund	Reserves	CC Friends	Fabric Fund	Pearce Charity	Merrick Charity	2021	2020
	£	£	£	£	£	£	£	£
	4,296	1	4,916	-4,117			5,096	-2,040
	474	-474						
	1,418	10,143	1,311	2,376	143	124	15,515	17,555
	6,188	9,670	6,227	-1,741	143	124	20,611	15,515

The purpose of the Restricted Funds held by Christ Church PCC is as follows:

Christ Church Friends engages with the wider parish community of Christ Church with the objective of providing additional financial resources for the upkeep and maintenance of the church as a community resource. It operates under a committee that reports to the PCC and allocated funds in consultation with the PCC. From 1 January 2021, the Friends have focused on the 'Future for Christ Church' initiative.

The Fabric Fund represents accumulated donations and appeals for fabric maintenance and can only be spent for that purpose. In early 2022, £10,000 was released from the investments held by Salisbury DBF on behalf of the PCC from the proceeds of sale of the Lambert Memorial Rooms (see Note (3) to the Statement of Assets and Liabilities) in respect of expenditure incurred by the Fabric Fund in 2021 and anticipated in 2022.

The Pearce Charity was established in 1934 as a trust held by the Vicar and Churchwardens to provide income for the benefit of the aged poor of the parish.

The Merrick Charity was established in 1920 as a trust held by the Vicar and Churchwardens to provide income for the benefit of the deserving poor of the parish.

Christ Church Parochial Church Council - Bradford-on-Avon
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021
STATEMENT OF ASSETS & LIABILITIES

	Unrestricted Funds		Restricted Funds			Total	
	General Fund	Reserves	CC Friends	Fabric Fund	Pearce Charity	Merrick Charity	
	£	£	£	£	£	£	£
Bank Deposits & Tradeable Securities							
HSBC current accounts	6,188	6,670	6,227	-1,741	143	124	12,415
HSBC interest-bearing accounts		3,000					5,196
CCLA Church of England Investment Fund - at cost		774					3,000
- capital gain		10,444					774
	6,188	10,444	6,227	-1,741	143	124	21,385
Debtors							
Income Tax recoverable (Gift Aid)	434		373				807
VAT recoverable (LPOW scheme)				379			379
Deposit paid for gas and electricity contract	389						389
	823		373	379			1,575
Creditors							
DBF fees (weddings, funerals, etc.)	-1,149						-1,149
Gas and electricity charges	-245						-245
Donations	-436						-436
Benefice expenses				-1,442			-1,442
Uncleared cheques not included above				-1,442			-3,272
	-1,830						-1,830
	5,181	10,444	6,600	-2,804	143	124	19,688
Excess of Assets over Liabilities							19,723

Notes (1) No Petty Cash was held during the year.

(2) Christ Church PCC has invested £3,000 of Reserves in Income Units of the CCLA Church of England Investment Fund. At 31 December 2021 this investment was worth £3,774.

(3) The Lambert Memorial Rooms were sold in September 2018 for a net consideration of £208,947.30. In early 2019 the PCC invested £200,000 of this in Income Units of the CCLA Church of England Investment Fund; following Church of England practice, invested Units are held by Salisbury DBF on behalf of the PCC, separately from the PCC's direct holdings in this fund. Invested capital is reserved for "capital ecclesiastical projects", while dividends are available to the PCC as unrestricted funds. At 31 December 2021 this investment was worth £262,276. Since 2019, the expenditure from the proceeds of sale of the Lambert Memorial rooms has been:

2019	To assist with the costs of preparing re-ordering of the church (balance of proceeds of sale)	£	8,947
2020	Ongoing costs of re-ordering and to part-fund a replacement boiler		12,000
			<u>20,947</u>

In early 2022, a further £10,000 was drawn down from the funds to cover expenditure on preparing for re-ordering and repairs to guttering and drainage.

Approved by the PCC on 5th April 2022
 Revd. Ann B Keating (PCC Chairman)

and signed on their behalf by
 Diane Aderyn (PCC Treasurer)



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Christ Church, Bradford on Avon

**On accounts for the year
ended**

2021

**Charity no
(if any)**

Set out on pages

One to four

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 9th April 2022

Name: David Collett

**Relevant professional
qualification(s) or body
(if any):**

Address: Sunbeam Cottage

High Street, Timsbury

Bath BA2 0HT

Our thanks must go to all those unnamed (and often unseen) people who continue to work so hard to reach out to support and enrich our community and keep Christ Church clean and welcoming. We are truly grateful to you all! It is your work behind the scenes that allows our church community to be welcoming and function effectively in so many areas. Thank you for the enthusiasm, hard work and dedication that you bring to the life of our church. Thanks to the grace of God, and with your commitment and hard work Christ Church continues to be 'a beacon at the top of the hill'.

March 2022



Churches of North Bradford on Avon and Villages

Christ Church, Bradford on Avon, St Peter's Church, Monkton Farleigh
St James' Church, South Wraxall, St Nicholas Church, Winsley

Annual Report from the Rector 2021 - 2022

Introduction

This past year has been a time of further disruption and coping with government restrictions whilst gradually reopening our churches, and activities such as our toddlers' groups and coffee mornings. As I write in April 2022, the Covid rates in this area are extremely high so we continue to review our procedures and practices in light of this.

Funerals have been allowed and have continued throughout. Gradually, weddings and baptisms, often postponed several times, are now taking place, although some of our activities such as our Marriage Preparation course and some PCC meetings remain on Zoom for the time being. Our schools vary in their response to Covid restrictions, so our contact with schools and their worship in our churches has also varied.

One benefit of the pandemic has been to encourage us to use our churchyards and porches for displays whilst keeping our churches open during the day for prayer, reflection or purely for a time of quiet or for historical/architectural interest. Throughout the year we have demonstrated to our communities that our churches are open; and our faith is alive and well. Monthly Forest Church, and an experiment with Lego Church, has drawn in many families with children, as well as members of our churches across the Benefice.

Sunday Services

Easter 2021 saw our last online Sunday service and whilst we would love to continue with online worship, it is extremely time consuming, and we have concentrated our efforts now on in-person services. When Covid rates and government restrictions allowed, we have continued with Sunday services following the decision taken by the Staff team that each Sunday must be sustainable with one or two priests. As families are

clearly very happy to worship with us on a Sunday afternoon at Forest Church, we can continue to review the provision on Sunday mornings so that it meets the needs of our congregations.

Most of our regular congregation members have returned to church when they feel safe to do so, although patterns of attendance have been affected by Covid, especially at Christmas, and government restrictions around that time meant that we were wise to hold some of our Nativity Services outdoors.

Benefice Office

Our revised job description for a Benefice Administration clearly showed the role to be mainly about communication in addition to some administration, resulting in the role being renamed *Communications Officer* and we welcomed Caroline Brydon who joined us in May 2021.

Benefice Groups

- a. Our Benefice continues to be supported by a Communications Group which reviews our website, as well as *A Church Near You* and seeks to communicate effectively with those within and outside our churches.
- b. Our Benefice Safeguarding Group meets regularly to review our procedures and policies for keeping our young people and vulnerable adults safe.
- c. We continue in our second year as members of *Thrive*, the Diocesan initiative run by CPAS, an organisation very much involved in training church leaders and PCCs. It brings together groups of volunteers from different Benefices to be learning communities, reflecting on the life of our churches and exploring ways that they can grow.

Each of our churches is represented on the group alongside me, Tessa and the Diocesan Rural Field Officer for Wiltshire. The group members work together well and support each other with creative ways of engaging with our communities.

- d. As well as Lent and Advent groups, four groups now meet fortnightly for bible study, pastoral support and fellowship and we seek to encourage new groups to form, and new members to join.

Church Buildings

We continue to seek to improve our buildings for flexible use in the present and to preserve them for future generations. Various Faculties have been successful this year including the permission to install a kitchen, toilets and an office in Christ Church; a Faculty for new lighting, wall painting restoration and clock repair is pending at Christ Church, and restoration work is almost complete on the church bells in St James.

Children's and Families Work

Zoe Yeomans continues to be a real asset to our Benefice. Her ideas, her vision and her inventiveness enable us to grow our contacts with local families and enable those volunteers involved in children's and schools work to be well supported. She is creating new ways of being church for new generations.

Church Schools

Our work with our three Church of England Primary Schools and our pre-schools has continued in different ways this year depending on Covid rates and academy and LEA guidance.

For much of the year Collective Worship and Open the Book has been warmly welcomed in school at Winsley, but face to face contact has been limited in Christ Church and Churchfields.

Thank you....

I am extremely grateful for the creativity and commitment shown by so many members of our churches. Pastoral support has continued via our clergy and LPAs, and our LWLs and musicians have brought imaginative and inspirational influences on our worship.

Thank you to all who support the churches in our Benefice in so many different ways, both practically and spiritually. We are a 'priesthood of all believers', and as such seek to involve people fully in the various aspects of Christian mission and ministry.

There are too many people to name but I would just like to say a big, heart-felt thank you to my ministry colleagues Tessa, Rachel, Paul, Keith, Bernard, Cedric and Penny for their excellent support and ministry, and offer a warm welcome to Revd Tim Hawkings who has recently moved into the area and will be joining our group of ministers to take occasional services.

The future

I am due to retire in May 2023 and wish to leave the Benefice in as strong a position as possible to support Tessa and our retired priests who will hold the fort during the vacancy.

With the ministry team, I have already started succession planning so that hopefully when I leave, there will be a smooth handover of responsibilities.

None of us knows what the future holds for our Diocese, and future recruitment, but there are ways we can show that we are well organised, joyful worshipping communities, working together as a benefice. There are two key things that we need to be mindful of when considering the future.

1. Church finance

Each of our four churches managed to pay their Parish Share in full in 2021 so thank you very much to everyone. Funding our churches and our initiatives however remains a challenge. It is important that we continue to pay our Parish Share in full so we may need to encourage more fund raising, have stewardship campaigns encouraging people to give via the Parish Giving Scheme, and have a Legacy Campaign.

2. Church Officers

It is important that we have key postholders such as Church Wardens in place as they will be the Bishop's Officers, responsible for preparing a Parish Profile ready for recruiting my successor and will be part of the interview process. This year's APCM is an important occasion to ensure that posts are filled.

Renewing Hope: Pray, Serve, Grow: My vision

There will always be more to work on in terms of encouraging families, growing more leaders, working on different modes of communication, stewardship campaigns and fund-raising. We will continue to explore the creative use of our buildings for mission, ways of growing disciples and how to enable those on the edge of church to know more about the Christian faith. Most importantly, we continue to discern where God wants us to put our time and energy.

Our churches today are vibrant communities, but we need to consider what 'church' in the future will look like, and how we can use our church buildings more to support future ministry and our communities.

We will continue to build up strong links with our communities, with our primary schools and with families. We wish to create new worshipping opportunities, and new communities to enable us to offer Christian support and teaching in ways that work for today's families, and for different generations who might want to engage in ways that fit in with their very busy lives.

We are still in the midst of a pandemic; our country is facing cost of living rises and inflation and there is tragic war in Europe. We cannot predict the future. We do not know if the drift from living in cities to homes in towns and villages will continue. It is likely that our communities will however change as more people work from home for much of their working week and are therefore available locally. This may open all sorts of opportunities for us to engage differently with individuals.

The future may be uncertain, but we have God with us, and we seek to do his will. I look forward to the coming year with confidence as we continue our journey of prayer and faith together.

Revd Ann Keating, Rector.

April 2022

CHRIST CHURCH ELECTORAL ROLL REPORT 2022

The revision of the Electoral Roll commenced on April 1st and was completed on April 15th 2022. Last year's roll numbered 53 (April 2021) and this year we have had six new members. With the sad passing of 2 long standing and much loved members of the congregation, this means the total number on the roll is now 57. Enrolment forms for new members are always available at the back of the church and can be posted or given to the under named.

Hilary Pike (Christ Church Electoral Roll Officer) 73e Ground Corner Holt Trowbridge BA14 6RT

Safeguarding report APCM 02.04.22

Christ Church

Thank you to volunteers and post holders at Christ Church who have updated their safeguarding training and DBS status. By doing this we continue to place Safeguarding at the heart of what we do in showing love and support to all those with in our fellowship and community at Christ Church. I wish to thank anyone who has emailed me their certificates so I can update the record.

Anyone wishing to volunteer or help out in the church need to contact Ann or myself so that we can put in place the safer recruiting measures and ensure that Christ Church's safeguarding records kept up to date.

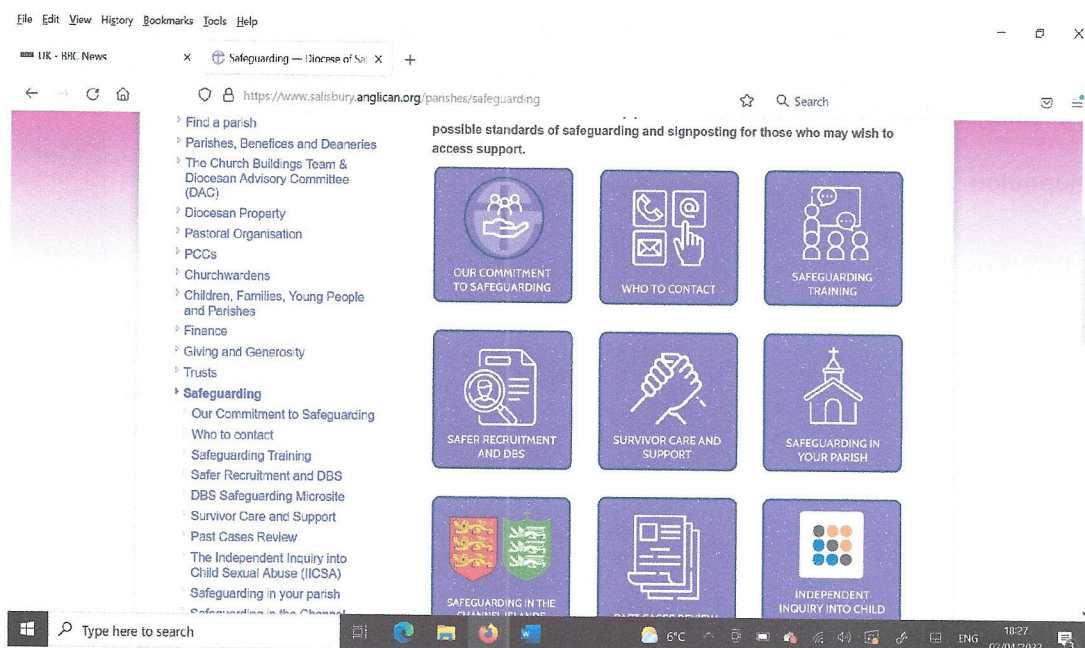
The Benefice team of Safeguarding representatives continue to meet with Ann every couple of months to ensure we are complying with good practice and to make sure that we are aware of the safeguarding status of volunteers and post holders in our churches.

All members of the churches in the Benefice need to follow The Diocese safer recruiting guidelines, including the recruiting of volunteers for roles in the church. Salisbury Diocese has introduced a Safeguarding Microsite database which specifies roles in the Church and the level of safeguarding training required for those roles. The aim is that Church administrators and safeguarding representatives will be able to add the names of parishioners and details of the role/roles they carry out to this database, the system will then automatically issue a request for that person to carry out training or initiate a DBS check. Our Benefice has started this process however the system is still new and at the moment only requests for DBS checks are being sent out. The safeguarding teams are therefore retaining their lists of training records and will gradually add the names from our parishes.

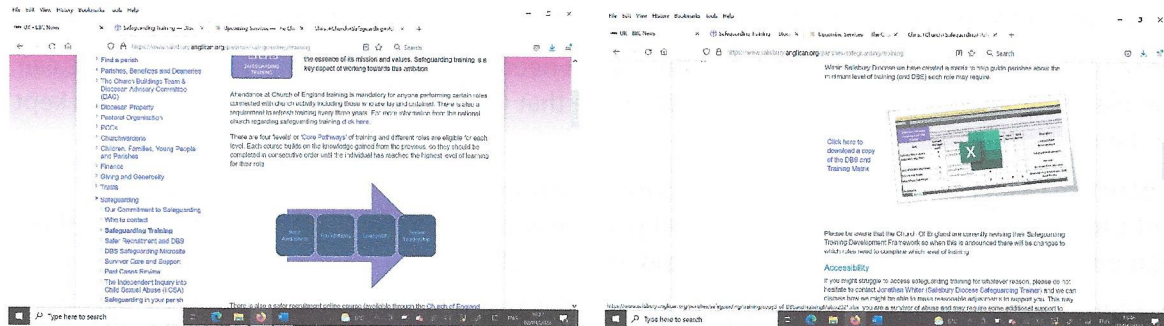
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The Diocese Safeguarding site has been improved and links to training are easier to find; as illustrated below,

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The titles of training levels have been renamed, they are no longer C0, C1 and C2 they are now called Basic Awareness, Foundation, Leadership and Senior Leadership. The safeguarding requirements for different roles within the church have also been redefined. To find out what level of training you need in your role and whether you need a DBS you can look at the training matrix on the same site which can be downloaded easily.



The Parish Safeguarding Policy which has been reviewed and updated by Ann and was ratified at the last PCC meeting; it will be displayed in Church with a flow chart indicating what to do if you wish to report a safeguarding concern.

Safeguarding concerns can be reported to the incumbent Ann Keating or to the Parish Safeguarding Representative; Verity Andriopoulou 07905487739.

IF YOU HAVE CONCERNS ABOUT THE IMMEDIATE SAFETY OF A CHILD OR VULNERABLE ADULT YOU CAN CALL 999. IT IS NOT THE RESPONSIBILITY OF THE PERSON CONCERNED TO INVESTIGATE FURTHER INTO THE INCIDENT OR CONCERN. THE RESPONSIBILITY IS TO REPORT THE CONCERN TO THE APPROPRIATE PERSON.

Concerns will be recorded and, if necessary, passed on the Diocese Safeguarding Officer. The Safeguarding team of the Salisbury Diocese have requested information about any historical concerns that may not have been appropriately dealt with in the past. It is clear that if anyone has a safeguarding concern regardless of the time that may have lapsed, they should report it on to the named Parish Safeguarding Representative.

Verity Andriopoulou

The Future for Christ Church Working Group APCM Report: April 2022

In April 2021 the Heritage Fund was re-opened to heritage projects and following an informal review we were invited to submit a formal application for those aspects of our proposals. This gave us the opportunity to look at other necessary and desirable improvements and prepare a second faculty application to include not only restoration of the wall paintings but also restoration of the spire clock and a new lighting scheme.

To this end a fully costed proposal to restore the clock faces and replace the clock mechanism was obtained from Smith of Derby and a specialist lighting contractor has been selected to install a new programmable LED lighting system throughout the church which will provide for general use, special events and also allow highlighting of architectural and decorative features.

For ease of identification of the proposed work and separate the two independent faculties 'The Future for Christ Church' project refers to the installation of kitchen and toilets etc. whilst all the heritage aspects have been packaged as a separate project known as 'Discover Christ Church!' but still within the control of the Future for Christ Church Working Group.

John Sealy (Tower Captain) has joined the working group to ensure that he is aware of any impact our two projects may have on the tower.

'Future for Christ Church' Project

(The provision of essential amenities and open spaces to serve the needs of the congregation and community)

I am pleased to report that the Diocesan Advisory Committee (DAC) recommended our proposals and a faculty was granted by the Chancellor on 18th November 2021. The plans now include a kitchen, two toilets, an office, an enlarged meeting space and storage facilities following the input from Heritage England which was reported on last year.

Early this year our architect invited six builders to tender for the work. Five of these responded with bids to implement the plans, three of which submitted bids of similar cost in the region of £225,000 - £245,000. The lowest of these is about 45% greater than originally estimated due to the recent significant rise in building costs.

Now the work begins to find sufficient grants so that the PCC can instruct a contractor.

'Discover Christ Church!' Project

(A complementary intergenerational project co-designed with young people to find, explore, reveal, restore and share the hidden heritage on our doorstep)

This community based, heritage focussed project includes: restoration of the wall paintings; 2022 F4CC - APCM Report - draft 1.docx 1 replacement of the clock mechanism and restoration of the facing; replacement of the lighting, as well as biodiversity improvements in the churchyard. It is proposed that the project would also employ a Community Outreach Officer to work with young people to develop and deliver a programme of intergenerational engagement, events, web pages etc.

It is anticipated that the project would primarily be funded by the Heritage Fund, with some additional support from community fund raising and other grant sources and we are delighted to report that Bradford on Avon Preservation Trust have already offered a total of £7,500 between the wall paintings and the clock, which is a very generous offer with a further £4,000 promised by ChurchCare together with the Pilgrim Trust for the wall paintings.

We are also pleased to report that the DAC are recommending the project which has now gone to Registry and as I write this report public notices are on display inside and outside the church for the statutory 30 days following which we are hopeful that the Chancellor will approve the faculty.

Stephen Pike
(April 2022)

FfCCWG membership: Ann Keating, Gillian Ellis-King, Wendy Brown, Ted King,
John Sealy (Tower Captain), Stephen Pike (chair and treasurer)

Health and Safety Report

In general the church is in good order, and visual inspections are regularly carried out.

Our new insurers carried out a risk assessment in 2021, and we have been addressing the issues raised. The area by the electricity boards has been cleared, and clearing the area next to the organ is almost complete. A SmartWater kit has been purchased, and we now need to organise marking areas of the roof.

Some of the wooden floor blocks in the back pews are loose and are not in their original space, making it difficult to replace them individually. As this area is due to be re-floored when the kitchen and toilets and storage area are installed, the pews with the loosest blocks are labelled 'reserved' and are not in use. The rails on the carpeted steps leading to the chancel and the pulpit are loose, and will be made safe.

The fire extinguishers have had their annual service. One was five years old, so has been replaced as required by the Industry Standard.

The gardening team have ensured that autumn leaves have been swept from the paths, and that long twigs from the lime trees have been collected and removed. The large branch that broke off during the storm earlier in 2022 was reported to Wiltshire Highways Department, who dealt with it quickly. Their inspection concluded that the remainder of the tree was also a safety hazard, so it was removed. We have since received a number of comments that the churchyard in that area looks lighter and more inviting.

Tony Green

BRADFORD DEANERY SYNOD REPORT FOR 2021

Message from the Rural Dean, Canon Andrew Evans

This year saw us saying farewell to Rob and Marilyn Thomas at St James and Keevil. They were asked to connect the churches with a younger age group, and with the addition of a Children's and Families Worker and various new services, they have done just that. We wish them blessings in their retirement and are praying for a new incumbent for that benefice. This has been another challenging year in the pandemic, with the celebration of Christmas made more difficult with fear over the Omicron variant.

We are now looking for the opportunities that this pandemic season has opened for us. Those parishes who asked the difficult questions in the pandemic - whether God was asking them to return to what they used to do before we had ever heard of 'Covid', and concluded he was asking them to branch out and find new ways to connect with people in their parish, are now seeing growth. We serve a God of abundance and possibilities, who wants to connect with his lost sheep. Let us not become churches that are looking for someone from outside to rescue us but let us be can-do churches finding new ways to connect people with the gospel.

This is a big well done from your Rural Dean.

Synod meetings in 2021

10 February 2021 (zoom meeting)

16 June 2021 (zoom meeting)

20 October 2021 (hybrid meeting onsite at St. Thomas' Church, Trowbridge & zoom)

Speakers in 2021

The Revd Rhona Floate, Rural Field Officer, Wiltshire (February) Ross Coad from Templar Trust (October)

Synod meetings

Synod meetings are open to all those who wish to attend with meeting dates and locations arranged well in advance. The intention is to share good practice around the Deanery, and for it to be a place where ideas can be shared. During 2021 meetings were held on Zoom and in October a hybrid meeting with some reps on-site at St. Thomas' Church, Trowbridge, and other reps online. During 2021 there was opportunity at each meeting to share what has been taking place and to learn from each other, offer support and receive encouragement.

Officers

Information Officer	Dawn Farmer
Lay Chairman	John Joy
Lay Pastoral Officer	Marilyn Stubbs
Secretary	Dawn Farmer
Treasurer	David Robinson

Clergy and laity news

Rev. Helen Begley	Moved out of the Deanery
Rev. Jenny Davis	Retired
Rev. Ray Guymer	Retired
Rev. Ivor Hughes	Retired and moved out of the Deanery
Rev. Katie Jackson	Priested to Broughton Gifford, Great Chalfield and Holt
Hannah Tarring	Resigned as Children & Families worker to move to a new role at the Board of Education
Rev. Rob Thomas	Retired
Marilyn Thomas	Retired (LLM)
Rev. Charlie Thomson	Installed as Rector for Melksham Team

Deanery Share 2021 – David Robinson (Treasurer)

2021 has been another challenging year for all our PCCs as well as for the Diocese. The threat to finances brought about by the pandemic really became evident in 2021. Nevertheless, as of 31 January we had paid 92.8% of Share requested by Salisbury, or £677,885. This was, not unsurprisingly, lower than last year when we paid 96% but I was pleased to report that we were still above the average across the Diocese of 90%.

100% of Share was paid by all but 4 of our parishes and we must thank all PCCs and their treasurers and incumbents and recognise the efforts and dedication that they have been through to pay Share, often using reserves.

Towards the end of the year I spoke about, and indeed have been in print, on what Share pays for. The necessary explanation of 'Direct Ministerial Costs' (the stipends, national insurance, housing costs, pensions and expenses of all our clergy, currently 193 posts) and 'Ministerial support' (for on-going ministerial, ordinand and lay training, church buildings, pastoral governance, legal services, overseas mission and work with children and young people), together, 'Parish Ministry'. For the Diocese this amounted to £12.8 million, or 88% of total Diocesan expenditure in 2020 - and in the 2022 budget. That is what Share goes towards.

As I have said, Share is not a tax, it is not optional. It is an investment in people and needs to be viewed cheerfully. I know it is a huge challenge in these times, but the sad fact is that if Share isn't paid then the stipendiary clergy count will, inevitably, be reduced as all the other aspects of Parish Ministry. Any further reduction of clergy is to me the surest way to reduce further the number of people that come to our churches as well as putting an even greater workload on the clergy remaining.

Report on Synod link with Kadugli – John Joy

2021 started on a positive note with the opening of Peace Primary School. It rapidly established itself as a very desirable place to send the local children, and demand necessitated the building of a kindergarten. Bradford Deanery supported the building of both the school and kindergarten, and also paid fees for children of poorer families.

Churches and individuals have been very generous in their support, and once again Sue Cottle and her team ran a very successful fundraising cream tea. In Kadugli, Rooted in Jesus made good progress in the early part of the year, and a number of people turned to Jesus in connection with it, including Muslims. Sadly, following the harvest period, when other forms of work cease so everyone

can join in the harvesting, momentum was lost. Elsewhere however, Rev Ibrahim Mitshi was showing the Jesus Film, and successfully reaching out to nonChristians, again including Muslims. We hope to be able to send a team to Kadugli later this year. Besides encouraging the local church with Rooted in Jesus, we would like to meet more of the Christians spread throughout the diocese, and to establish links with the Mothers' Union, who are doing important work among the women of the diocese. We remain concerned about the physical welfare of the people of Kadugli and of Sudan as a whole. The harvest last year was poor, and the military coup in October has damaged the economy. In addition, terrorist incidents continue. All these things, as well as the more specifically Christian aspects of life in Kadugli, call for our prayers.

Diocesan Synod Meetings in 2021 report from Chris Hicks, Lay Member of Diocesan Synod

Salisbury Diocesan Synod met on 4 occasions in 2021 as follows:

- 13 February (by Zoom)
- 22 June (by Zoom)
- 15 September at St Francis, Church Salisbury
- 6 November at St Paul's, Fisherton Anger, Salisbury

Agenda items that featured included the following: -

February 2021

- * Church Life in the context of COVID.
- * Mission and Pastoral Plan, summary & discussion paper Spring 2021.
- * Environmental Net Zero: overall aim to achieve this by 2030.
- * Functions, Constitution & Standing Order updated to include the Channel Islands within this Diocese.
- * Synodical Elections 1) to Diocesan Synod; 2) Elections to General Synod (postponed from 2020 due to COVID).

June 2021

- * Bishop Nicholas' final Presidential Address prior to his retirement. Bishop Karen referred to a letter of thanks (23 May 2021) to him and his wife Helen for the service and ministry he had exercised over the past ten years.
- * Diocesan Board of Finance (DBF) AGM included a presentation setting out key aspects of the financial statements for year ending Dec 2021. COVID pandemic had led to a hugely challenging year. Much depended on the Generous Giving Campaign and the responses from the parishes.
- * Chair of the DBF referred to the letter of 6 pages, dated April 21 and entitled Diocesan Financial Update that he had sent to all Parish Treasurers.
- * The C of E 'Living in Love and Faith' report. Parishes are strongly advised to examine the report for prayerful discussions on the subject of sexuality and diversity.
- * Beyond the present: The Bishop of Sherborne gave a verbal update on progress of the vacancy of the See. The Statement of Needs for the diocese was made available.

September 2021

- * This Synod was presided over by Acting Bishop of Salisbury, Right Rev Karen Gorham, Bishop of Sherborne and she urged us to be a Diocese of brave disciples, willing to not hold anything back. Also to be a Diocese of generous disciples known for our extravagant giving and care.
- * A Church House guidance paper entitled 'Inclusive Invitational Inspiring' concerns conducting

Collective Worship in our schools was tabled to encourage more effective and inspiring Christian assemblies. This would be overseen by the Statutory Inspection of Anglican and Methodist Schools (SIAMS) in our church schools.

* A printable and colourful 'Guide for Fairer Share' was shown as was a Treasurer's Guide to Fairer Share that had been distributed. These guides provided clear description of the scheme. Before the pandemic there was a 90% return of share but since then this had dropped to less than 85%. Monthly Finance reports are to be started to assist progress monitoring.

November 2021

* The Synod was once again presided over by the Acting Bishop of Salisbury, Right Rev Karen Gorham. In her lengthy address she mentioned her trip with 43 pilgrims to Iona, which reminded her of the Celtic church and how it grew as it went on to evangelise most of pagan England.

* The Diocesan Board of Finance (DBF) reported on the proposed Budget for 2022 recognising that there was an historical financial deficit so some years there had been no increase in Fairer Share. This diocese has the second highest number of clergy per church membership. The result of the Generous Giving Campaign had yet to be determined. A single revised proposal of a 5% increase in Fairer Share was put to a vote and approved. A Giving Advisor is being appointed.

* A clear finance presentation was given which identified that 74% of income to the Diocese from Fairer Share but that 87% was paid back to the parishes to support ministry.

* Insurance was a major item of expenditure for parishes. The DBF are to therefore be working with an external consultant to lead a review on behalf of parishes.

* The role of Chaplaincy was reported on noting that the diocese has 22 chaplains, none of whom are paid for from share, and are to be seen as a gift to the Diocese that enabled mission and evangelism within society (e.g. prisons, fire service).

* The Annual Cathedral Report was presented by the Dean. 2020 had been the 800th anniversary of the cathedral's foundation but most of the planned programme of events had to be cancelled due to the COVID pandemic. Nevertheless there had been much to celebrate. Synod applauded the Dean and Cathedral team for their response to be COVID and the earlier Novichok crisis.

* The Salisbury Diocesan Board of Education (SDBE) presented its Annual Report. The Department of Education would like all schools to change from being Local Authority (LA) funded to becoming an Academy Trust. SDBE had also encouraged this, and 55% of schools in the Diocese were currently within MATs.

* In order to ensure tighter financial expenditure centrally, staffing at the SDBE Wilton office had been reduced to just 10 from 17 posts.

* The Synod approved the new national DBE Measure 2021 for adoption by the SDBE, subject then to a resolution for Archbishops Council to certificate this for adoption from 1 January 2022.

SUMMARY

For further information on any topic mentioned above please refer to: -

i) Copies of GRAPEVINE the Diocesan Newsletter emailed to parishes

ii) The Diocesan website at: <https://www.salisbury.anglican.org/whos-who/synods/diocesan-synod>

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END OF REPORTS