



ST PETER'S CHURCH, MONKTON FARLEIGH

REPORTS FROM THE PCC

2021 / 2022

Rector: Rev'd Ann Keating

Churchwarden: Vacant

## **St Peter's Church, Monkton Farleigh**

### **Reports from the PCC**

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## **St Peter's Church, Monkton Farleigh**

### **Reports from the PCC 2021 / 2022**

#### **Introduction**

Many people are involved in the activities of St Peter's within the parish and the reports of their work in the past year have been brought together in this booklet in preparation for the annual Parochial Church Meeting (APCM).

Taken together, these reports show the enormous energy and dedication which goes into keeping St Peter's at the heart of the village community. The PCC hope that others will be inspired to contribute to this work and so ensure that the church will continue to play a role in the life of Monkton Farleigh and the surrounding area.

The reports in this document deal with matters in the period until April 2022.

#### **The Parish**

The parish of Monkton Farleigh includes the village itself and Pinckney Green, Farleigh Rise and Farleigh Wick, which together have a population of about 400 people. The parish is part of the Benefice of North Bradford on Avon and Villages which is situated in Wiltshire and is in the Diocese of Salisbury.

#### **The Church building**

The earliest part of the church is the late 12th century Norman door, which is round headed and decorated with zigzag moulding. The inner order of the arch has been cut away, probably in the restoration in 1874. The square tower is probably 13th century and has a saddleback roof. There is a Norman font. Apart from these features, the church was rebuilt in successive stages in 1844 and 1874. On the south side of the chancel there is a one storey rectangular addition, built as a Sunday School but now used as a vestry.

#### **Administrative information**

St Peter's is part of the Benefice of North Bradford on Avon and Villages. The Benefice is situated in Wiltshire and is in the Diocese of Salisbury.

The Parochial Church Council ("PCC") is a charity excepted from registration with the Charity Commission.

## **Members of PCC**

The PCC is responsible for all parish finance and its management and control, including the appointment of a treasurer.

The members of the PCC during 2021/22 were:

<i>Incumbent</i>	Reverend Ann Keating
<i>Warden</i>	Vacant
<i>Deanery Synod representatives</i>	Carolyn Walker
<i>Elected Members</i>	Malcolm Burns Valerie Calpin Rachel Exley, Secretary Carolyn Walker
<i>Treasurer</i>	Diane Aderyn



## **Churches of North Bradford on Avon and Villages**

Christ Church, Bradford on Avon, St Peter's Church, Monkton Farleigh  
St James' Church, South Wraxall, St Nicholas Church, Winsley

### **Annual Report from the Rector 2021 - 2022**

#### **Introduction**

This past year has been a time of further disruption and coping with government restrictions whilst gradually reopening our churches, and activities such as our toddlers' groups and coffee mornings. As I write in April 2022, the Covid rates in this area are extremely high so we continue to review our procedures and practices in light of this.

Funerals have been allowed and have continued throughout. Gradually, weddings and baptisms, often postponed several times, are now taking place, although some of our activities such as our Marriage Preparation course and some PCC meetings remain on Zoom for the time being. Our schools vary in their response to Covid restrictions, so our contact with schools and their worship in our churches has also varied.

One benefit of the pandemic has been to encourage us to use our churchyards and porches for displays whilst keeping our churches open during the day for prayer, reflection or purely for a time of quiet or for historical/architectural interest. Throughout the year we have demonstrated to our communities that our churches are open; and our faith is alive and well. Monthly Forest Church, and an experiment with Lego Church, has drawn in many families with children, as well as members of our churches across the Benefice.

#### **Sunday Services**

Easter 2021 saw our last online Sunday service and whilst we would love to continue with online worship, it is extremely time consuming, and we have concentrated our efforts now on in-person services. When Covid rates and government restrictions allowed, we have continued with Sunday services following the decision taken by the Staff team that each Sunday must be sustainable with one or two priests. As families are clearly very happy to worship with us on a Sunday afternoon at Forest

Church, we can continue to review the provision on Sunday mornings so that it meets the needs of our congregations.

Most of our regular congregation members have returned to church when they feel safe to do so, although patterns of attendance have been affected by Covid, especially at Christmas, and government restrictions around that time meant that we were wise to hold some of our Nativity Services outdoors.

### **Benefice Office**

Our revised job description for a Benefice Administration clearly showed the role to be mainly about communication in addition to some administration, resulting in the role being renamed *Communications Officer* and we welcomed Caroline Brydon who joined us in May 2021.

### **Benefice Groups**

- a. Our Benefice continues to be supported by a Communications Group which reviews our website, as well as *A Church Near You* and seeks to communicate effectively with those within and outside our churches.
- b. Our Benefice Safeguarding Group meets regularly to review our procedures and policies for keeping our young people and vulnerable adults safe.
- c. We continue in our second year as members of *Thrive*, the Diocesan initiative run by CPAS, an organisation very much involved in training church leaders and PCCs. It brings together groups of volunteers from different Benefices to be learning communities, reflecting on the life of our churches and exploring ways that they can grow.

Each of our churches is represented on the group alongside me, Tessa and the Diocesan Rural Field Officer for Wiltshire. The group members work together well and support each other with creative ways of engaging with our communities.

- d. As well as Lent and Advent groups, four groups now meet fortnightly for bible study, pastoral support and fellowship and we seek to encourage new groups to form, and new members to join.

## **Church Buildings**

We continue to seek to improve our buildings for flexible use in the present and to preserve them for future generations. Various Faculties have been successful this year including the permission to install a kitchen, toilets and an office in Christ Church; a Faculty for new lighting, wall painting restoration and clock repair is pending at Christ Church, and restoration work is almost complete on the church bells in St James.

## **Children's and Families Work**

Zoe Yeomans continues to be a real asset to our Benefice. Her ideas, her vision and her inventiveness enable us to grow our contacts with local families and enable those volunteers involved in children's and schools work to be well supported. She is creating new ways of being church for new generations.

## **Church Schools**

Our work with our three Church of England Primary Schools and our pre-schools has continued in different ways this year depending on Covid rates and academy and LEA guidance.

For much of the year Collective Worship and Open the Book has been warmly welcomed in school at Winsley, but face to face contact has been limited in Christ Church and Churchfields.

## **Thank you....**

I am extremely grateful for the creativity and commitment shown by so many members of our churches. Pastoral support has continued via our clergy and LPAs, and our LWLs and musicians have brought imaginative and inspirational influences on our worship.

Thank you to all who support the churches in our Benefice in so many different ways, both practically and spiritually. We are a 'priesthood of all believers', and as such seek to involve people fully in the various aspects of Christian mission and ministry.

There are too many people to name but I would just like to say a big, heart-felt thank you to my ministry colleagues Tessa, Rachel, Paul, Keith, Bernard, Cedric and Penny for their excellent support and ministry, and offer a warm welcome to Revd Tim Hawkings who has recently moved into the area and will be joining our group of ministers to take occasional services.

## **The future**

I am due to retire in May 2023 and wish to leave the Benefice in as strong a position as possible to support Tessa and our retired priests who will hold the fort during the vacancy.

With the ministry team, I have already started succession planning so that hopefully when I leave, there will be a smooth handover of responsibilities.

None of us knows what the future holds for our Diocese, and future recruitment, but there are ways we can show that we are well organised, joyful worshipping communities, working together as a benefice. There are two key things that we need to be mindful of when considering the future.

### **1. Church finance**

Each of our four churches managed to pay their Parish Share in full in 2021 so thank you very much to everyone. Funding our churches and our initiatives however remains a challenge. It is important that we continue to pay our Parish Share in full so we may need to encourage more fund raising, have stewardship campaigns encouraging people to give via the Parish Giving Scheme, and have a Legacy Campaign.

### **2. Church Officers**

It is important that we have key postholders such as Church Wardens in place as they will be the Bishop's Officers, responsible for preparing a Parish Profile ready for recruiting my successor and will be part of the interview process. This year's APCM is an important occasion to ensure that posts are filled.

## **Renewing Hope: Pray, Serve, Grow: My vision**

There will always be more to work on in terms of encouraging families, growing more leaders, working on different modes of communication, stewardship campaigns and fund-raising. We will continue to explore the creative use of our buildings for mission, ways of growing disciples and how to enable those on the edge of church to know more about the Christian faith. Most importantly, we continue to discern where God wants us to put our time and energy.

Our churches today are vibrant communities, but we need to consider what 'church' in the future will look like, and how we can use our church buildings more to support future ministry and our communities.

We will continue to build up strong links with our communities, with our primary schools and with families. We wish to create new worshipping opportunities, and new communities to enable us to offer Christian support and teaching in ways that work for today's families, and for different generations who might want to engage in ways that fit in with their very busy lives.

We are still in the midst of a pandemic; our country is facing cost of living rises and inflation and there is tragic war in Europe. We cannot predict the future. We do not know if the drift from living in cities to homes in towns and villages will continue. It is likely that our communities will however change as more people work from home for much of their working week and are therefore available locally. This may open all sorts of opportunities for us to engage differently with individuals.

The future may be uncertain, but we have God with us, and we seek to do his will. I look forward to the coming year with confidence as we continue our journey of prayer and faith together.

Revd Ann Keating, Rector.

April 2022

**BRADFORD DEANERY SYNOD REPORT FOR 2021**

**Message from the Rural Dean, Canon Andrew Evans**

This year saw us saying farewell to Rob and Marilyn Thomas at St James and Keevil. They were asked to connect the churches with a younger age group, and with the addition of a Children's and Families Worker and various new services, they have done just that. We wish them blessings in their retirement and are praying for a new incumbent for that benefice.

This has been another challenging year in the pandemic, with the celebration of Christmas made more difficult with fear over the *Omicron* variant.

We are now looking for the opportunities that this pandemic season has opened for us. Those parishes who asked the difficult questions in the pandemic - whether God was asking them to return to what they used to do before we had ever heard of 'Covid', and concluded he was asking them to branch out and find new ways to connect with people in their parish, are now seeing growth. We serve a God of abundance and possibilities, who wants to connect with his lost sheep. Let us not become churches that are looking for someone from outside to rescue us but let us be can-do churches finding new ways to connect people with the gospel.

This is a big well done from your Rural Dean.

**Synod meetings in 2021**

10 February 2021 (Zoom meeting)

16 June 2021 (Zoom meeting)

20 October 2021 (hybrid meeting onsite at St. Thomas' Church, Trowbridge & Zoom)

**Speakers in 2021**

The Revd Rhona Floate, Rural Field Officer, Wiltshire (February)

Ross Coad from Templar Trust (October)

## Synod meetings

Synod meetings are open to all those who wish to attend with meeting dates and locations arranged well in advance. The intention is to share good practice around the Deanery, and for it to be a place where ideas can be shared. During 2021 meetings were held on Zoom and in October a hybrid meeting with some reps on-site at St. Thomas' Church, Trowbridge, and other reps online. During 2021 there was opportunity at each meeting to share what has been taking place and to learn from each other, offer support and receive encouragement.

## Officers

Information Officer	Dawn Farmer
Lay Chairman	John Joy
Lay Pastoral Officer	Marilyn Stubbs
Secretary	Dawn Farmer
Treasurer	David Robinson

## Clergy and laity news

Rev. Helen Begley	Moved out of the Deanery
Rev. Jenny Davis	Retired
Rev. Ray Guymmer	Retired
Rev. Ivor Hughes	Retired and moved out of the Deanery
Rev. Katie Jackson	Priested to Broughton Gifford, Great Chalfield and Holt
Hannah Tarring	Resigned as Children & Families worker to move to a new role at the Board of Education
Rev. Rob Thomas	Retired
Marilyn Thomas	Retired (LLM)
Rev. Charlie Thomson	Installed as Rector for Melksham Team

## Deanery Share 2021 – David Robinson (Treasurer)

2021 has been another challenging year for all our PCCs as well as for the Diocese. The threat to finances brought about by the pandemic really became evident in 2021. Nevertheless, as of 31 January we had paid 92.8% of Share requested by Salisbury, or £677,885. This was, not unsurprisingly, lower than last year when we paid 96% but I was pleased to report that we were still above the average across the Diocese of 90%.

100% of Share was paid by all but 4 of our parishes and we must thank all PCCs and their treasurers and incumbents and recognise the efforts and dedication that they have been through to pay Share, often using reserves.

Towards the end of the year I spoke about, and indeed have been in print, on what Share pays for. The necessary explanation of 'Direct Ministerial Costs' (the stipends, national insurance, housing costs, pensions and expenses of all our clergy, currently

193 posts) and 'Ministerial support' (for on-going ministerial, ordinand and lay training, church buildings, pastoral governance, legal services, overseas mission and work with children and young people), together, 'Parish Ministry'. For the Diocese this amounted to £12.8 million, or 88% of total Diocesan expenditure in 2020 - and in the 2022 budget. That is what Share goes towards.

As I have said, Share is not a tax, it is not optional. It is an investment in people and needs to be viewed cheerfully. I know it is a huge challenge in these times, but the sad fact is that if Share isn't paid then the stipendiary clergy count will, inevitably, be reduced as all the other aspects of Parish Ministry. Any further reduction of clergy is to me the surest way to reduce further the number of people that come to our churches as well as putting an even greater workload on the clergy remaining.

### **Report on Synod link with Kadugli – John Joy**

2021 started on a positive note with the opening of Peace Primary School. It rapidly established itself as a very desirable place to send the local children, and demand necessitated the building of a kindergarten. Bradford Deanery supported the building of both the school and kindergarten, and also paid fees for children of poorer families.

Churches and individuals have been very generous in their support, and once again Sue Cottle and her team ran a very successful fundraising cream tea.

In Kadugli, Rooted in Jesus made good progress in the early part of the year, and a number of people turned to Jesus in connection with it, including Muslims. Sadly, following the harvest period, when other forms of work cease so everyone can join in the harvesting, momentum was lost. Elsewhere however, Rev Ibrahim Mitshi was showing the Jesus Film, and successfully reaching out to non-Christians, again including Muslims.

We hope to be able to send a team to Kadugli later this year. Besides encouraging the local church with Rooted in Jesus, we would like to meet more of the Christians spread throughout the diocese, and to establish links with the Mothers' Union, who are doing important work among the women of the diocese.

We remain concerned about the physical welfare of the people of Kadugli and of Sudan as a whole. The harvest last year was poor, and the military coup in October has damaged the economy. In addition, terrorist incidents continue. All these things, as well as the more specifically Christian aspects of life in Kadugli, call for our prayers.

### **Diocesan Synod Meetings in 2021 report from Chris Hicks, Lay Member of Diocesan Synod**

Salisbury Diocesan Synod met on 4 occasions in 2021 as follows: -

13 February (by Zoom)

22 June (by Zoom)

15 September at St Francis, Church Salisbury

6 November at St Paul's, Fisherton Anger, Salisbury

Agenda items that featured included the following:

### **February 2021**

- \* Church Life in the context of COVID.
- \* Mission and Pastoral Plan, summary & discussion paper Spring 2021.
- \* Environmental Net Zero: overall aim to achieve this by 2030.
- \* Functions, Constitution & Standing Order updated to include the Channel Islands within this Diocese.
- \* Synodical Elections 1) to Diocesan Synod; 2) Elections to General Synod (postponed from 2020 due to COVID).

### **June 2021**

- \* Bishop Nicholas' final Presidential Address prior to his retirement. Bishop Karen referred to a letter of thanks (23 May 2021) to him and his wife Helen for the service and ministry he had exercised over the past ten years.
- \* Diocesan Board of Finance (DBF) AGM included a presentation setting out key aspects of the financial statements for year ending Dec 2021. COVID pandemic had led to a hugely challenging year. Much depended on the Generous Giving Campaign and the responses from the parishes.
- \* Chair of the DBF referred to the letter of 6 pages, dated April 21 and entitled *Diocesan Financial Update* that he had sent to all Parish Treasurers.
- \* The C of E '*Living in Love and Faith*' report. Parishes are strongly advised to examine the report for prayerful discussions on the subject of sexuality and diversity.
- \* Beyond the present: The Bishop of Sherborne gave a verbal update on progress of the vacancy of the See. The Statement of Needs for the diocese was made available.

### **September 2021**

- \* This Synod was presided over by Acting Bishop of Salisbury, Right Rev Karen Gorham, Bishop of Sherborne and she urged us to be a Diocese of brave disciples, willing to not hold anything back. Also to be a Diocese of generous disciples known for our extravagant giving and care.
- \* A Church House guidance paper entitled 'Inclusive Invitational Inspiring' concerns conducting Collective Worship in our schools was tabled to encourage more effective and inspiring Christian assemblies. This would be overseen by the Statutory Inspection of Anglican and Methodist Schools (SIAMS) in our church schools.
- \* A printable and colourful 'Guide for Fairer Share' was shown as was a Treasurer's Guide to Fairer Share that had been distributed. These guides provided clear description of the scheme. Before the pandemic there was a 90% return of share but since then this had dropped to less than 85%. Monthly Finance reports are to be started to assist progress monitoring.

### **November 2021**

- \* The Synod was once again presided over by the Acting Bishop of Salisbury, Right Rev Karen Gorham. In her lengthy address she mentioned her trip with 43 pilgrims to Iona, which reminded her of the Celtic church and how it grew as it went on to evangelise most of pagan England.
- \* The Diocesan Board of Finance (DBF) reported on the proposed Budget for 2022 recognising that there was an historical financial deficit so some years there had been

no increase in Fairer Share. This diocese has the second highest number of clergy per church membership. The result of the Generous Giving Campaign had yet to be determined. A single revised proposal of a 5% increase in Fairer Share was put to a vote and approved. A Giving Advisor is being appointed.

\* A clear finance presentation was given which identified that 74% of income to the Diocese from Fairer Share but that 87% was paid back to the parishes to support ministry.

\* Insurance was a major item of expenditure for parishes. The DBF are to therefore be working with an external consultant to lead a review on behalf of parishes.

\* The role of Chaplaincy was reported on noting that the diocese has 22 chaplains, none of whom are paid for from share, and are to be seen as a gift to the Diocese that enabled mission and evangelism within society (e.g. prisons, fire service).

\* The Annual Cathedral Report was presented by the Dean. 2020 had been the 800<sup>th</sup> anniversary of the cathedral's foundation but most of the planned programme of events had to be cancelled due to the COVID pandemic. Nevertheless there had been much to celebrate. Synod applauded the Dean and Cathedral team for their response to be COVID and the earlier Novichok crisis.

\* The Salisbury Diocesan Board of Education (SDBE) presented its Annual Report. The Department of Education would like all schools to change from being Local Authority (LA) funded to becoming an Academy Trust. SDBE had also encouraged this, and 55% of schools in the Diocese were currently within MATs.

\* In order to ensure tighter financial expenditure centrally, staffing at the SDBE Wilton office had been reduced to just 10 from 17 posts.

\* The Synod approved the new national DBE Measure 2021 for adoption by the SDBE, subject then to a resolution for Archbishops Council to certificate this for adoption from 1 January 2022.

## **SUMMARY**

**For further information on any topic mentioned above please refer to: -**

**i) Copies of GRAPEVINE the Diocesan Newsletter emailed to parishes**

**ii) The Diocesan website at:**

**<https://www.salisbury.anglican.org/whos-who/synods/diocesan-synod>**

## **Fabric report**

The position of Church Warden became vacant during 2020 and to deal with matters relating to the maintenance of the church a Fabric Committee was established in 2021. This group has been active in ensuring that the church building is kept in good order.

### **Prayer space**

For some time the PCC has wanted to extend the area without pews to the rear of the church to create a flexible prayer space. Following the receipt of a faculty from the diocese in autumn of 2020 a pew was removed as the first step in creating this space. During 2021 the space was furnished and equipped for private prayer and Religious Education resources and materials were purchased for our children's corner.

The enlarged space has already proved useful as it provided extra room for displays at Easter and Christmas 2021. In April 2021 this area also provided space for a Condolence book for Prince Philip, the Duke of Edinburgh, for all to sign.

### **Tower**

Repairs to the Tower roof were carried out to address a water leak and replace damaged and worn pointing.

### **Electrical checks**

The church insurers require that a survey of the electrical systems in the church is carried out every 5 years. This check was done in March 2021 and the report was that the systems are acceptable. However, the electrician strongly advised that some of the equipment (e.g., fuse boxes) should be updated before the next 5 yearly electrical checks are carried out and this has been completed in early 2022.

A new porch light was installed.

### **Fire checks and policies**

Safety checks of the fire extinguishers by external contractors were carried out in March 2021 and in January 2022.

During the year the fire risk assessment and policies were reviewed and updated. Following this review additional fire signage has been placed in the church.

### **Lightening protection check**

This check was completed satisfactorily in July 2021.

### **Organ repairs**

In 2019 the need for a number of further repairs to the organ was identified. The PCC currently lacks the funds to carry out the full scope of the recommended repairs.

A contract for tuning and maintenance has been taken out with a local organ specialist. During the year he completed some minor repairs to the organ thus ensuring it can still be played at services. A low wattage heater was installed inside the organ to prevent damp affecting the mechanism. The organ was also tuned for the first time in a number of years and this will be done annually going forwards.

### **Minor works**

The most recent quinquennial report identified a number of other minor works such as repairs to guttering, repointing, painting and cleaning, which can be dealt with by members of the church community. Some of these jobs have already been completed and it hoped that progress can be made with the remaining tasks during the year.

Other valuable work completed by volunteers includes the renovation and complete redecoration of the toilet in the vestry and the oiling of woodwork in the building including pews, doors, tables and lectern.

### **Votive candlestand**

In 2021 the PCC received a generous donation for the purchase of a votive candle stand in memory of Horace and Elsie Mead who had lived in the village for many years before their death. The candle stand was dedicated at the Easter service in 2022 and now provides a place where visitors can light a candle in memory of a loved one.

### **Heating**

The fabric committee are investigating ways to upgrade the heating within the church to improve comfort and reduce energy consumption. Consideration is being given to a system of heaters installed beneath the pews.

### **Churchyard**

Staff from Monkton Farleigh estate have continued to cut the grass in the churchyard during the year and the PCC is very grateful to them and Sir Charles Hobhouse for their work.

Two dead trees were removed from the churchyard in 2022.

A new contractor has been retained to carry out the annual trimming of the hedges around the churchyard boundaries.

**Volunteer help**

The PCC is very grateful for the help with maintenance of the church building given by a number of volunteers, in particular Steven Calpin and Martin Gledhill. In addition, the PCC has received considerable help and advice from Neil Evans, a local building contractor, who has shown great sensitivity and knowledge in dealing with historic buildings such as St Peter's.

Rachel Exley

## LAY PASTORAL ASSISTANT'S REPORT.

LPAs are trained and authorised to engage in pastoral ministry on behalf of the local church, working as part of a team of clergy and laity.

All LPAs focus on pastoral care, but an individual's ministry varies according to their gifts and skills, and the local situation.

In all cases the ministry calls for a loving and compassionate heart, and a willingness to listen and support those in need.

LPAs may be involved in:

- Welcoming newcomers to both our churches and our communities.
- Visiting families before and after baptism.
- Work with children and young people.
- Hospital visiting.
- Visiting people in their homes (not just the elderly and housebound).
- Supporting the bereaved.
- Prayer and healing.
- Hospitality.
- Training and nurture, including confirmation preparation.
- Evangelism, including Alpha groups.
- Participating in worship.
- 

I have been an LPA since 2008 and during that time I have been involved with all of the above, as and when required. However, for much of this year the pandemic has prevented most of this work, to the point where I mainly make telephone calls, or meet a person out of doors.

Denise Davies

## **PCC Secretary's report**

### **Membership of PCC**

The membership of PCC did not change during 2021. The roles of PCC members have not changed.

### **Meetings of PCC**

In 2021/22, due to Covid-19 regulations, it has not always been possible for the PCC to meet in person but meetings have been held as follows:

26 January 2021 – via Zoom

23 March 2021 – via Zoom

8 June 2021 – in person

4 November 2021 – in person

27 January 2022 – in person

24 March 2022 – via Zoom

The meetings cover a range of issues relating to St Peter's and the Benefice. Among the topics reviewed regularly are church fabric, finance, health and safety and safeguarding.

### **APCM**

It had been intended that 2021 APCM would be held in person but because of continued prevalence of Covid-19 it was decided that it should be held via Zoom. The meeting took place on 20 April 2021.

### **Minutes**

Minutes of the meetings can be obtained from the Secretary.

Rachel Exley

## **Treasurer's report**

A summary of the principal income and expenses arising in 2021 is set out below.

The closure of St Peter's during lockdowns and the restrictions on communal worship led to income from regular giving, donations and collections continuing to be reduced. The PCC continues to encourage support through regular donations under tax efficient giving schemes and the last two years have shown the importance of a predictable income to managing St Peter's continuing activities. The PCC remains grateful to all those who give to the church.

Regular giving is facilitated by St Peter's use of the Parish Giving Scheme (PGS) which operates a centralised system for collecting giving by church members. Participation in PGS reduces the administrative burden on parishes and improves cash flow. During 2022 there will be an initiative to ask more people to enrol on PGS and encourage existing users of PGS to increase their support for the church.

Prior to the pandemic the summer fete has been the principal fund-raising event for the church but the impact of coronavirus restrictions meant it was not possible to hold the fete in 2021. To compensate for the loss of the income from the fete other fundraising activities were held in 2021 including a street market in August which raised over £2,200.

The PCC is pleased that despite limited financial resources St Peter's has once again been able to pay its Parish Share to the Diocese in full and on time. Payment of the Parish Share continues to place a considerable burden on resources but every effort will be made to ensure that St Peter's continues to pay its full contribution to the Diocese.

Generosity and giving are important aspects of Christianity and the PCC is thus pleased that it has been able to continue to donate to village organisations as well as local and national charities during the year under review, albeit at a reduced level from recent years.

Ministry costs include the contribution paid by St Peter's towards Benefice costs. These central expenses include the running costs of the Benefice office and the salary of the Benefice administrator.

The extended closure of the church has led to savings in some costs such as heating and cleaning but this has not been sufficient to offset the loss of income from collections and other donations.

Expenditure on repairs and maintenance during 2020 principally relate to work to make the roof above the vestry watertight. No significant repairs were required during 2021.

Expenditure on the churchyard mostly relates to the cutting of hedges.

A copy of the full annual report and accounts is available on request from the Treasurer.

**St Peter's Church, Monkton Farleigh**  
**Receipts and payments account for the year ended 31 December 2021**

	Notes	Unrestricted Fund £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Receipts</b>					
<b>Voluntary receipts:</b>					
Planned giving		8,898	-	8,898	9,103
Gift Aid recovered		1,880	106	1,986	2,065
Collections at services		1,289	-	1,289	746
Donations		1,003	2,215	3,218	2,787
Grants received		-	500	500	3,671
Legacies received		-	-	-	2,500
		13,070	2,821	15,891	20,872
<b>Church activities:</b>					
Fees for weddings and funerals (net)		922	-	922	1,716
<b>Activities for generating funds</b>					
		2,506	-	2,506	1,152
<b>Investment income</b>					
CCLA deposit interest		-	2	2	44
Dividend income	3	-	778	778	752
		-	-	-	-
		-	780	780	796
<b>Total receipts</b>		<b>16,498</b>	<b>3,601</b>	<b>20,099</b>	<b>24,536</b>
<b>Payments</b>					
<b>Church activities</b>					
Parish share		9,770	-	9,770	9,770
Ministry		2,458	-	2,458	2,563
Church running expenses:					
Heating and lighting		461	-	461	629
Insurance		1,782	-	1,782	1,836
Repairs and maintenance (Fabric)		942	174	1,116	13,026
Repairs and maintenance (Churchyard)		990	-	990	867
Cleaning		-	-	-	358
Other		2	165	167	-
Giving		175	-	175	190
		16,580	339	16,919	29,239
<b>Total payments</b>		<b>16,580</b>	<b>339</b>	<b>16,919</b>	<b>29,239</b>
<b>Excess of receipts over payments</b>		<b>(82)</b>	<b>3,262</b>	<b>3,180</b>	<b>(4,703)</b>
<b>Transfers between funds</b>	2	<b>(625)</b>	<b>625</b>	-	-
<b>Cash at bank and on deposit at 1 January</b>		<b>12,221</b>	<b>3,991</b>	<b>16,212</b>	<b>20,915</b>
<b>Cash at bank and on deposit at 31 December</b>		<b>11,514</b>	<b>7,878</b>	<b>19,392</b>	<b>16,212</b>

*The information shown above is an extract from the annual report and accounts and so does not contain all of the information set out in that document.*

## **Safeguarding report**

The church has placed Safeguarding as an integral feature of Christian life and consequently there have been regular Zoom and, latterly, face to face meetings for the Benefice safeguarding officers during this year.

There are also regular updates from Salisbury on training and safeguarding issues.

This year one of the focuses has been on Domestic Abuse training and courses have been led by Jonathan Whiter, Suzy Fatcher and Jem Carter who continue to be our Diocesan Advisors.

DBS checks are now needed every 3 years instead of 5 years and we continue to encourage everyone to take the appropriate safeguarding training for the position they hold within the church.

All confidential information is securely stored on the Diocesan data base.

I am pleased to report that there have been no safeguarding issues at St Peter's during my term of office.

Valerie Calpin.

## **Health and Safety Representative's Report**

I present this, my report to St. Peter's Church, Annual Parochial Church Council Meeting, as the PCC's Health and Safety Representative.

The latest version of the Health and Safety Policy was adopted by the PCC at their January 2020 zoom meeting. It gives a framework to advise and give guidelines to any person working within the Church building and its environs, including the external spaces that the PCC has responsibility for.

It includes a risk assessment table, and as each new task is identified, it will include a separate risk assessment sheet for that particular task, eg: Lone Working inside the building.

This sheet will be available to any person who is undertaking any such task, before they commence any work.

The main Policy will be reviewed throughout the year, and presented for formal adoption at the first available PCC Meeting each year.

I am available to discuss any item with, and take guidance on any such matter that may/could have an effect on the PCC's responsibility for St. Peter's safe working practices, on most Sundays, after Service, or by telephone or e-mail, as given below.

Malcolm J Burns

St. Peter's Monkton Farleigh

PCC Health & Safety Representative

Telephone Home – 01225 858492

E-mail: malcolmandjill@btinternet.com

## **Electoral Roll**

In the Church of England, the Electoral Roll is the parish's register of electors and is the list of those qualified to vote at the annual Parochial Church Meeting (APCM) where the elections take place for the PCC and the parish's representatives on the Deanery Synod.

The Electoral Roll also acts a membership list, giving the number of people who can be counted upon as committed members of St Peter's. To achieve accuracy the roll is revised annually and the new Roll is reported at the APCM. Every sixth year, instead of a revision, a completely new Roll has to be prepared.

Everyone involved in the church is encouraged to join the Electoral Roll. However, living in the parish will not automatically add you to the Electoral Roll so those wishing to have their name added to the roll must complete a form requesting this. In general, the roll is open to all lay people but there are some conditions which can be explained by the Electoral Roll Officer.

Each church has an Electoral Roll Officer. At St Peter's this role is held by Diana Dobson.

The electoral role at April 2021 shows 34 members.

## Contact details

### Rector

Address: The Rectory  
6 Millbourn Close  
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Email: rev.ann.keating@btinternet.com

### Benefice office

Address: Office 2  
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Wiltshire BA15 1SJ

Telephone: 01225 865046

Email: nboabenefice@gmail.com

### Websites

[www.nboachurches.co.uk](http://www.nboachurches.co.uk)

[www.achurchnearyou.com/monkton-farleigh-st-peter/](http://www.achurchnearyou.com/monkton-farleigh-st-peter/)

[www.monktonfarleigh-pc.org.uk](http://www.monktonfarleigh-pc.org.uk)

### Social media

Facebook

Instagram